

**City of Concord**

**Street Tree Committee Meeting**

Monday, November 23, 2015 @ 5:00 P.M.

City Hall, 2nd Floor Large Conference Room

Present: City Councilors Byron Champlin, Candace Bouchard, Gail Matson, Jan McClure, Brent Todd; City Manager Tom Aspell and Senior Planner Beth Fenstermacher.

The Committee reviewed the draft policy for the development of a City of Concord Street Tree Policy provided by Senior Planner Fenstermacher. Committee members agreed to restructure the document to provide potential action items for section of the policy, and subsequently provide input on each section. Staff will rework the policy which will be provided to the Committee in advance of the next meeting. In addition, a draft Report to City Council will be created and reviewed at the next meeting.

The Committee will next meet on Monday the 30<sup>th</sup> of November at 5:30 PM.

The time being 6:35 PM, Councilor Bouchard moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

A true copy; I attest

Thomas Aspell Jr.

City Manager